

## COURSE REPETITIONS

It is the intention of the Governing Board that students shall have reasonable opportunity to repeat courses when such repetition furthers achievement of the student's educational objectives and is in accordance with the provisions of the California Education Code. It is not, however, the intent of the Governing Board to allow students to repeat courses that have been successfully completed with a grade of A, B, C or P. Course repetition is permitted for substandard work, extenuating circumstances and/or significant lapse of time as described below. The courses listed below are repeatable under Title 5 regulations as follows:

Title 5 of the California Code of Education Section §55041. Repeatable Courses.

(a) Districts may only designate the following types of courses as repeatable:

(1) Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree. The governing board of a district must retain supporting documentation that verifies that the repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree. The supporting documentation must be retained by the district as a Class 3 record basic to audit as required by section 59020 et seq.;

(2) Intercollegiate athletics, as defined in section 55000

Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a Bachelor's Degree:

MUSC 039A Applied Music: Brass  
 MUSC 039B Applied Music: Woodwind  
 MUSC 039C Applied Music: Strings  
 MUSC 039D Applied Music: Percussion  
 MUSC 039E Applied Music: Piano  
 MUSC 039F Applied Music: Guitar  
 MUSC 039G Applied Music: Voice  
 MUSC 039H Applied Music: Commercial Music Production  
 MUSC 040 Chamber Singers  
 MUSC 042 Concert Choir  
 MUSC 048 Symphony Orchestra  
 MUSC 049 Symphonic Band  
 MUSC 051 Jazz Band  
 MUSC 056 Percussion Ensemble  
 THEA 021A Technical Theater in Production: Scene Shop and Crew  
 THEA 022A Technical Theater in Production: Costume & Makeup

Intercollegiate Athletics Courses:

KINA 9.01 Intercollegiate Baseball-Men  
 KINA 9.02 Intercollegiate Basketball-Men  
 KINA 9.03 Intercollegiate Men's Basketball-Post-Season Fundamentals  
 KINA 9.04 Intercollegiate Tennis-Women  
 KINA 9.07 Intercollegiate Soccer-Men  
 KINA 9.08 Intercollegiate Soccer-Women  
 KINA 9.09 Intercollegiate Softball-Women  
 KINA 9.10 Intercollegiate Swimming-Men  
 KINA 9.11 Intercollegiate Swimming-Women  
 KINA 9.16 Intercollegiate Beach Volleyball-Women  
 KINA 9.17 Intercollegiate Volleyball-Women  
 KINA 9.18 Intercollegiate Water Polo-Men  
 KINA 9.20 Women's Intercollegiate Water Polo  
 KINA 9.30 Intercollegiate Pre-Season Conditioning  
 KINA 9.31 Athletic Tennis-Skills and Techniques  
 KINA 9.41 Athletic Baseball - Skills and Techniques  
 KINA 9.42 Athletic Basketball - Skills and Techniques  
 KINA 9.47 Athletic Men's Soccer - Skills and Techniques  
 KINA 9.48 Athletic Women's Soccer - Skills and Techniques  
 KINA 9.49 Athletic Softball-Skills and Techniques  
 KINA 9.55 Athletic Men's Water Polo - Skills and Techniques  
 KINA 9.56 Athletic Women's Water Polo - Skills and Techniques  
 KINA 9.60 Post Season Conditioning

### Substandard Work

A student may repeat any course in which a substandard final grade (D, F or NP) was earned, or for which the student withdrew (W). If the course is offered at both colleges within the district, the student may repeat the course at either college. A course may be repeated only TWICE under this policy. If a student does not pass the same course twice (with an A, B, C, or P), he or she must submit an Academic Appeals petition in order to register for that class again. The student's permanent academic record shall contain all work attempted and depict a legible, true and complete academic history. In course repetition for substandard work the grade earned in the last enrollment shall be exclusively in determining the units attempted, completed and grade points earned. However, the original substandard grade will remain on official records, though annotated as a repeated course. No assurance can be provided that the repeated courses will be treated in this manner by other institutions.

### Extenuating Circumstances (for successfully completed courses)

Students who have successfully completed a course but wish to repeat it, must submit a petition to the Academic Appeals Committee and provide substantial evidence of extenuating circumstances (i.e. verified case of accident, illness or other emergency situations) for granting such a repetition. Grades awarded for courses approved for such repetition shall not be included in calculating a student's grade point average.

### Course Families

There are groupings of courses with similar content called "families" in the PE, Art, Theatre, and Music disciplines. West Valley and Mission College's family of courses are linked and students may only take 4 courses within a family whether the course is offered at West Valley or Mission College. Refer to the table in the online schedule, campus catalog or consult with a counselor to review the full list of "family" courses.